

A basic site licence for one year costs £150 (176.25 inc VAT). This rate is discounted if you are buying a licence for two or three years. If you require a multiple site licence because your school or organisation is spread over several locations, please see the costs box beneath. Further discounts are available when for orders of 10 licences and over - please call for details.

- For more information about this resource, please call: 01273 473 276
- Post completed forms to: Talking Jobs, PO Box 164, LEWES, E. Sussex, BN7 9EW
- Fax completed forms to: 01273 371 173

ORDER FORM

Pricing information (ex VAT) Please tick accordingly:

Years	1 site	✓	2 sites	✓	3 site	✓	4 sites	✓	5 sites	✓
1 year	£150.00		£300.00		£450.00		£600.00		£750.00	
2 years	£275.00		£550.00		£825.00		£1,100.00		£1,375.00	
3 years	£400.00		£800.00		£1,200.00		£1,600.00		£2,000.00	

School or organisation details

Primary contact:		
E-mail address:		
Role:		
School/organisation:		
Full Address:		
	UK County:	Post Code:
Telephone(s):		
DFES Number:		
Website Address:		

If you provide an accounts contact this person will be emailed a copy of the invoice (hard copy optional, see beneath)	
Accounts contact:	
E-mail address:	

If you provide an ICT contact we can send them instructions for easy VLE/network integration (bypassing the login process)	
ICT Dept contact:	
E-mail address:	

Invoicing will be by e-mail. Do you also want to besent a hard copy also? (Please circle)	YES	NO
Do you want to go onto the mailing list and be informed about changes to the service?	YES	NO
Please sign here on behalf of your school/organisation:	<i>By signing here you have read and agreed to the terms and conditions of use found on the website.</i>	
Please print your name here:		
Date:		
PO number:		

What happens next? Once this form has been received, the site licence and login details will be sent by email to the Primary Contact named above. The invoice will be generated at the same time and emailed to both the Primary and Accounts contacts given. If you have named an ICT contact they will also receive a copy of the login details including link for embedding in your VLE/intranet. This will mean site users can bypass the Talking Jobs login without entering username and password.